

Festival du Livre Scholastic

COUNTDOWN CHECKLIST

Before you Begin! Make sure you have confirmed your dates and enrollment/flyer numbers with your consultant.

- Schedule your **G.R.E.A.T. Planning Call** with your Festival du Livre Consultant
- Set dates for **Family Events** and let parents know to Save-the-Date
- Ask your Festival du Livre Consultant about the new **En vedette! Au quotidien program***.

Tip! Create a Festival du Livre folder to store important information

4 WEEKS BEFORE THE FESTIVAL: **CREATING YOUR PLAN!**

- With your Consultant, set a specific **Festival du Livre Goal &** create a **Rewards Plan**** (Page 4 of Planner)
- Choose a theme!**
Go to scholastic.ca/festival/printableresources, explore THEMES and PROMOTE YOUR FESTIVAL
- Complete the **Love It or Share It** activity and build your **Festival du Livre team** (Page 5 of Planner)
- Begin planning your **Teacher Preview!**
Go to scholastic.ca/festival/printableresources.

Tip! Share the dates and times with parents on Social Media using templates found online!

2 WEEKS BEFORE THE FESTIVAL: **TIME FOR ACTION!**

- Advertise** your Festival—remember social media! (Page 7 of Planner)
- Begin daily **En vedette! Au quotidien presentations** and read **En vedette! Au quotidien cards** with the morning announcements
- Create themed decorations and start student **contests/games** using the online **Promotion Guide**
- Discuss duties and schedules during the Festival with your team of volunteers***

Tip! Book your volunteers in one hour increments to make it easy for them to help!

1 WEEK BEFORE THE FESTIVAL: **LAST PREP STEPS!**

- Send **Highlights flyer** and **parent letter** home to share your Reading & Reward Goals with families
- Host a **Teacher Preview** and collect **Liste des souhaits de la classe Wishlists** (Page 6 of Planner)

Tip! During the Teacher Preview, have a few students do **En vedette presentations** to get the teachers excited!

SETUP DAY AND DURING FESTIVAL: **HERE WE GO!**

- Set up cases and/or tables** with volunteers
- Set up the **Liste des souhaits de la classe display** at the Festival
- Decorate!** Remember to use the directional arrows in your **Trousse de planification**
- Have fun** bringing a love of reading to the students of your school!

Tip! Plan **En vedette! Au quotidien presentations** for morning announcements and during class!

WRAP UP!

- Select the winners from the **Family Event Door Prize** before the end of the Festival
- Place **Student Reorders** and submit your **Rewards Worksheet** online
- Go shopping** for books and educational resources with your earned Rewards!

Tip! Remember to update your **Goal Chart** to share your success!

Congratulations! Thank you for all your efforts to inspire independent reading! If you have any questions or need assistance, please contact your Festival du Livre Consultant.

*The En vedette! Au quotidien program is not available in Québec.

**For example, if your goal is to increase a love of reading, your Rewards Plan might be adding graphic novels to classroom libraries or hosting an Author Visit!

***In Québec, volunteers must be at least 13 years old.