



Bayview High

Hidden Talent

Chapter 1: When in Doubt, Choose C

Working with Words—Test-Taking Strategies

There are some ways to prepare before taking a test that contribute to successful achievement. There are also strategies that are useful when writing the test.

Read the following list of ways to prepare and take a test. Mark each item with a B (things you would do before the test) or W (things you would do while taking the test).

1. ___ Read each question and highlight the important words.
2. ___ Get a good night's sleep.
3. ___ Skip the questions you are unsure of and come back to them.
4. ___ For multiple choice questions, cross out the wrong choices first, then choose from the existing options.
5. ___ When unsure, make the best educated guess of multiple choice questions.
6. ___ Eat a healthy breakfast.
7. ___ Make study notes.
8. ___ Study a little each night from study notes.
9. ___ Budget your time wisely so you can complete all questions.
10. ___ Find a study partner and ask each other questions.
11. ___ Listen attentively in class when the teacher gives information about the test.
12. ___ Relax and have confidence in your ability to do well.
13. ___ Quickly make jot-notes of your ideas, then organize ideas for short answer questions.
14. ___ Look through the entire test before you begin.
15. ___ Have the necessary materials ready—calculator, dictionary or thesaurus, pens and pencils, etc.