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**Dear Parents and Families,**

The Scholastic Book Fair will be at our school [Insert Date Here] and special Family Events are scheduled for [Insert Date Here].

Our Book Fair theme for spring 2020 is **Book Fair Jungle, Elephants, Tigers, and Books, OH MY!** Escape into the wilds of reading this spring. It's a fun and easy reading adventure!

Please complete the form below by circling the areas that you are interested in volunteering. Thank you so much! Return the form to [Insert Contact Info Here].

Sincerely,

[Insert Name Here]

Book Fair Chairperson

**Sign me up to help at the Book Fair!**

Name Telephone

Email

I have circled areas where I’d like to help:

• Advertising • Decorating

• Setting up the Fair • Securing community sponsors

• Serving refreshments • Helping shoppers at the Fair

• Checkout • Packing up the Fair

• [Insert Additional Info Here] • Preparing food/baked goods